

**ArbiterSports**

Online Referee  
Management Solutions



## **Arbiter – RefPay** **Integration**

## Creating a RefPay Account

Begin by going to [www.refpay.com](http://www.refpay.com) and then click the large Sign Up button then click Next to register as a sport official.

**RefPay** the right call...™  
RefPay.com

User Login Username Password GO  
[Sign Up](#) [Forgot Your Username/Password?](#)

HOME COMPANY PRODUCTS TESTIMONIALS DEMO CONTACT

How RefPay Works for Sports Officials Schools Associations Municipalities Paymasters

**“Paying Officials is now fast, easy, and secure.”**

**Sports Officials**  
Being a sports official is a tough job. Getting paid is often even tougher – Until Now! The RefPay payment network allows officials multiple disbursement options, instant access to funds, payment without sharing personal or financial information, and best of all it's FREE for officials.  
[More >](#)

**Paying Administrators**  
RefPay is the easiest and most reliable way to pay sports officials, allowing leagues or athletic departments to electronically pay officials. Groups ranging from elite college conferences to local recreation departments all use RefPay to send millions of dollars in officiating payments every month.  
[More >](#)

**Official Associations**  
RefPay is the easiest and most reliable way to pay sports officials, allowing leagues or athletic departments to electronically pay officials. Groups ranging from elite college conferences to local recreation departments all use RefPay to send millions of dollars in officiating payments every month.  
[More >](#)

**Sign Up!**

**2010 RefPay Changes**  
[Learn More >](#)

Part of the **NCAA Spectrum**

**The RefPay Payment Network**

**RefPay**  
RefPay Network Member

Privacy and Security by:  
**McAfee SECURE**  
TESTED DAILY 06-JAN  
**TRUSTe**  
CERTIFIED PRIVACY

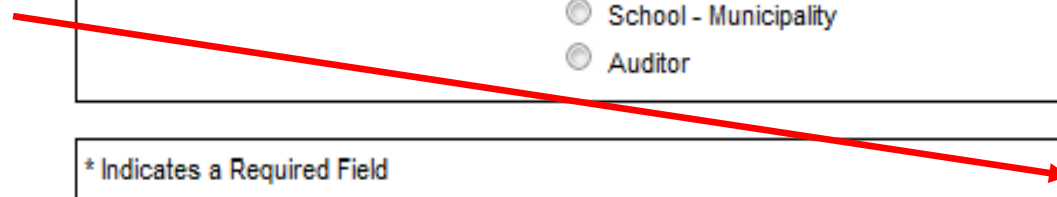
**Enter Your User Type**

When all required fields are completed click **Next**

**Registration Form - Step 1 of 8**

Type of User	
Type of User: *	<input checked="" type="radio"/> Sports Official
	<input type="radio"/> Paying Administrator
	<input type="radio"/> School - Municipality
	<input type="radio"/> Auditor

\* Indicates a Required Field




### Enter Your Personal Information

Date of Birth and SSN are required.  
Neither assigners nor Arbiter  
employees see this information, but it  
is needed for 1099 purposes.

When all required fields  
are completed click **Next**

**Registration Form - Step 2 of 8**

#### User Information

Title:	Select One ▾
First Name(s): *	<input type="text"/>
Middle Name/Initial:	<input type="text"/>
Last Name(s): *	<input type="text"/>
Company Name (Only if Company is Account Owner):	<input type="text"/>
Date of Birth: *	<input type="text"/> / <input type="text"/> / <input type="text"/>  (mm/dd/yyyy)
Driver's License ▾:	<input type="text"/>
	<input checked="" type="radio"/> SSN <input type="radio"/> TIN
SSN: *	<input type="text"/> - <input type="text"/> - <input type="text"/> (Verified by IRS)
Federal TCC#:	<input type="text"/>
Country of Residence:	Select One ▾
Country of Citizenship:	Select One ▾
E-mail Address: *	<input type="text"/>
Confirm E-mail Address: *	<input type="text"/>
Home Phone:	<input type="text"/>
Office Phone:	<input type="text"/>
Mobile Phone:	<input type="text"/>
Fax:	<input type="text"/>
Preferred Language:	English ▾

\* Indicates a Required Field

Back Next Cancel

## Enter Address Information

Like your SSN, addresses are needed for 1099 purposes only.

When all required fields are completed click **Next**

**Registration Form - Step 3 of 8**

**Physical Address**

Address: \*

Address (2nd Line):

City: \*

State / Province / Region: \*

Zip / Postal Code: \*

Country: \*

\* Indicates a Required Field

### Enter Your Personal Information

Enter a separate mailing address or check the box to indicate it is the same as the address indicated on the previous screen.

When all required fields are completed click **Next**

Registration Form - Step 4 of 8

#### Mailing Address

Same As Physical Address

Name: \*

Address: \*

Address (2nd Line):

City: \*

State / Province / Region: \*

Zip / Postal Code: \*

Country: \*

\* Indicates a Required Field

### Enter Bank Information

To receive payments through direct deposit your bank information is required. Receiving payments by check or debit card may require a fee so direct deposit is recommended. This information can be entered later if not done at this time.

When all required fields are completed click **Next**

#### Registration Form - Step 5 of 8

### Bank Account Information

Bank account information is not required to create a RefPay account. However, bank account information allows the user to receive payments by direct deposit and/or fund their RefPay account. Users will only be able to receive payments via check or RefPay debit card if bank account information is not provided.

Bank Name:  ?

Address:

City:

State:  ▼

Routing Number:  ? [Look it up](#)

Account Number:  ?

Account Type:  ▼

Name on Account:  ?

Routing # (9 digits)      Account #      Check #

⑆00 123456 78 9876543210 010

TRANSIT SYMBOL      ON US SYMBOL

## Enter Security Question

Because your funds can be accessed through this account, additional security is required beyond a username and password.

The answer to this question is required should you forget your login information.

**Registration Form - Step 6 of 8**

**Security Question**

Question: \*

Answer: \*

\* Indicates a Required Field

When all required fields are completed click **Next**



### Create Sign-in Information

Select a username, password and four-digit security key as your RefPay sign-in information.

Your email address is acceptable as your username should you like to keep that the same as your Arbiter sign-in information.

If you have an ArbiterSports account make sure to select Yes. Once you click yes, fill the section out below to link your RefPay account To ArbiterSports

**Registration Form - Step 7 of 8**

#### Preferences

Username *:	<input type="text"/>	(E-mail address recommended)
Password *:	<input type="password"/>	
Confirm Password *:	<input type="password"/>	
Security Key: *	<input type="text"/>	(4 Digits – Numeric Only e.g. 5555)
Would you like to order a RefPay debit card? *	<input type="radio"/> Yes <input type="radio"/> No	
Do you receive games assignments through ArbiterSports? *	<input checked="" type="radio"/> Yes <input type="radio"/> No	

#### ArbiterSports Account Details

Entering this information will automatically link your ArbiterSports and RefPay accounts together.

ArbiterSports Email:	<input type="text"/>	(Used to access ArbiterSports)
ArbiterSports Password:	<input type="password"/>	(Used to access ArbiterSports)

\* Indicates a Required Field

When all required fields are completed click **Next**

## Agree to Terms & Conditions

To see the terms and conditions click View. Once you review them select *I Agree to these Terms & Conditions*.

Registration Form - Step 8 of 8

Terms & Conditions

I Agree to these Terms & Conditions \* [View](#)

\* Indicates a Required Field



Back Send Cancel

When all required fields are completed click **Send**

***At this point your RefPay account is created. Log into ArbiterSports to make sure your RefPay account is linked to ArbiterSports. You cannot be paid thru RefPay until you link your RefPay account to your Arbiter account!!***

If you put in your ArbiterSports login information on step 7 then you should see your account number and balance under your Payments tab.

The screenshot shows the ArbiterSports website interface. At the top, there are navigation links: CENTRAL HUB, SWITCH VIEWS, SUPPORT, MY ACCOUNT, and SIGN OUT. The user is logged in as Haley Wilson (Official), TheArbiter Test Group, with Group ID: 102206. The main navigation menu includes MAIN, SCHEDULE, EVALUATIONS, PAYMENTS (highlighted with a red circle), BLOCKS, LISTS, MYREFEREE, and PROFILE. Below this, there are sub-tabs: REFPAY, PAYSHEETS, INVOICES, and 1099'S. The RefPay section is active, displaying the RefPay logo and a login prompt: "Click RefPay logo to Login". Below this, a blue bar says "Please enter your RefPay account information". There is a text input field for "RefPay Username". A table below shows account information:

	RefPay Account #	Group
 	1023613722 Balance: \$108.00	102206

At the bottom of the page, there are links for "About | Contact | Privacy" and a copyright notice: "© 2009 ArbiterSports".

# For Officials

ArbiterSports

SWITCH VIEWS SIGN OUT  
Poul Andersen (Official) | [Stop Acting](#)  
TheArbiter.net Test Group  
Group ID: 102206

MAIN SCHEDULE EVALUATIONS **PAYMENTS** BLOCKS LISTS MYREFEREE SETTINGS

REFPAY PAYSHEETS INVOICES

RefPay Exit

Click RefPay logo to Login

Please enter your RefPay account information

RefPay Username

	RefPay Account #	Group
	1023613722 Balance: \$191.00	102206

Exit

About | Contact | Privacy | Help  
© 2009 ArbiterSports

If your account number and balance don't show, enter your RefPay username and then click the plus sign. When you are added to a new group you will need to complete these steps as well.

# For Officials

ArbiterSports

SWITCH VIEWS SIGN OUT

Poul Andersen (Official) | [Stop Acting](#)  
TheArbiter.net Test Group  
Group ID: 102206

MAIN SCHEDULE EVALUATIONS PAYMENTS BLOCKS LISTS MYREFEREE SETTINGS

REFPAY PAYSHEETS INVOICES

RefPay


Exit

Click RefPay logo to Login

Please enter your RefPay account information

RefPay Username

David999

	RefPay Account #	Group
	RefPay Account Number: 1298481832 RefPay Security Key: <input type="text"/>	<input type="checkbox"/> 102206 <small>If an account has been set to a selected group, the existing account of the group will be replaced.</small>

Exit

Your RefPay Account Number (randomly created) will be displayed (1). Enter your four-digit security key (2) and check the Arbiter group numbers (3) for which you want to receive RefPay payments then click the blue disk (4).

# For Officials

ArbiterSports

SWITCH VIEWS SIGN OUT

Poul Andersen (Official) | Stop Acting  
TheArbiter.net Test Group  
Group ID: 102206

MAIN SCHEDULE EVALUATIONS PAYMENTS BLOCKS LISTS MYREFEREE SETTINGS

REFFAY PAYSHEETS INVOICES

RefPay Exit

RefPay

Click RefPay logo to Login

Please enter your RefPay account information

RefPay Username David999

	RefPay Account #	Group
	1290401832 Balance: \$0.00	102206

Exit

You will now see your RefPay account number shown for each group you selected and your account balance (which will always be \$0.00 initially). You may check this screen for your account balance at anytime, but you must sign into refpay.com to actually receive your funds once you have been paid. The RefPay logo on this screen will take you to the refpay.com sign-in page.

# For Officials

The screenshot shows the RefPay user interface. On the left is a green navigation sidebar with icons and labels for: Accounts, Messages, Transfer Money, Account History, My Profile, and Logout. The main content area is titled 'Accounts' and contains two tables. The first table, 'Accounts', lists account details with columns: Account Creation Date, Account Number, Account Type, Currency, Description, Available Balance, and Current Balance. The second table, 'Card Accounts', lists card details with columns: Association Date, Card Number, Card Account Type, Description, and Status.

Account Creation Date	Account Number	Account Type	Currency	Description	Available Balance	Current Balance
11/02/2006 09:25 AM	<a href="#">1257740297</a>	RefPay	USD	Personal Account   <a href="#">Edit</a>	1,405.00	1,805.00

Association Date	Card Number	Card Account Type	Description	Status
11/02/2006 09:30 AM	<a href="#">0000-0000-0000-0000</a>	RefPay Card	Citibank Visa Debit Card   <a href="#">Edit</a>	Active

Once a payment is made to you by a school or association you will sign into [www.refpay.com](http://www.refpay.com) to see this screen and your new balance.

# For Officials

**RefPay** the right call...™  
RefPay.com

**Account History**

**All Accounts Transactions Report**

<u>Date / Time</u>	<u>Account Number</u>	<u>Transaction Description</u>	<u>Currency</u>	Debit	Credit
11/02/2006 09:25 AM	1257740297	New Account	USD		1,000.00
12/26/2006 01:54 PM	1257740297	Transfer from "paydemo" - "0801188148" - "Game - Fee Alta High"	USD		55.00
01/09/2007 12:56 PM	1257740297	Transfer from "paydemo" - "0801188148" - "Game Number 125, 165"	USD		750.00

Page 1 of 1

Print Done

The account history lets you see when payments have been made to you and from whom.

# For Officials



Welcome ArbiterOfficial! You have 1 new messages.

[Help](#)

Accounts

Support


Transfers

News

Reports

My Profile

Logout

 Transfers

### Send Funds

To Bank Account (EFT)	<input type="button" value="Enter"/>
To RefPay Debit Card	<input type="button" value="Enter"/>
By Check	<input type="button" value="Enter"/>

### Transfer Funds

Between My RefPay Accounts	<input type="button" value="Enter"/>
Pay Officials, Personnel & Other RefPay Users (Individual)	<input type="button" value="Enter"/>
Pay Officials, Personnel & Other RefPay Users (Mass)	<input type="button" value="Enter"/>
Pay Officials From Non-RefPay Account (EFT)	<input type="button" value="Enter"/>

### Fund Account

Upload Funds into RefPay (EFT)	<input type="button" value="Enter"/>
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You can receive your RefPay funds in any of three ways from the Transfers menu:

1. Direct Deposit
2. Send to Debit Card
3. Ask that a check be mailed

Officials can also send other officials or schools money through RefPay for times they may get paid for a game someone else worked.

## For Officials

**Congratulations, you may now be paid through RefPay.**

- RefPay is always free to officials that send the money to a bank account or to a RefPay debit card.
- Requesting a check is \$3.00.

**ArbiterSports**

Online Referee  
Management Solutions



## For Officials

### Security

**RefPay was designed to protect your data. Our 128-bit encrypted website uses the same technology as most online banks. Arbiter employee access to RefPay information is completely restricted and all accounts audited daily. RefPay funds are kept in an FDIC-insured account with a fully-accredited and trusted local bank.**